



Please ask for Emily Taylor
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The Chair and Members of
Employment and General Committee

18 November 2022

Dear Councillor,

Please attend a meeting of the EMPLOYMENT AND GENERAL COMMITTEE to be held on MONDAY, 28 NOVEMBER 2022 at 10.00 am in Committee Room 3, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to Items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 6)
4. Review of Polling Districts and Polling Places in the Borough of Chesterfield (EC010) (Pages 7 - 30)

Yours sincerely,

A handwritten signature in black ink, appearing to be "Emily Taylor".

Head of Regulatory Law and Monitoring Officer

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EMPLOYMENT AND GENERAL COMMITTEE

Monday, 7th November, 2022

Present:-

Councillor T Murphy (Chair)

Councillors Blank
Brittain

Councillors Simmons

*Matters dealt with under the Delegation Scheme

**7 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

8 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Davenport and Falconer.

9 MINUTES

RESOLVED –

That the Minutes of the meeting of the Employment and General Committee on 28 July, 2022 be approved as a correct record and signed by the Chair.

10 HYBRID WORKING POLICY

The Head of Organisational Development presented a report to the committee on the update to the Hybrid Working Policy following the lifting of restrictions nationally in place during the pandemic.

The policy had been updated to support the journey on the wider implementation of hybrid working and ensure that Chesterfield Borough Council had one clear policy that set out what this means. This policy was

designed to provide a clear framework for requested hybrid working and staff's responsibilities whilst working from home.

The committee heard that two historical policies needed to be retired to go forward with the new policy;

1. Agile Working guidelines
2. Home Working Policy

***RESOLVED –**

That the updated Hybrid Working Policy be approved.

That the two historical policies be retired.

11 DISCRETIONARY DAY

The Head of Organisational Development presented a report to the committee on the proposed discretionary day for Christmas/New Year 2022/23 following a recent poll on Aspire.

The preferred date of 28 December 2022 had received 55% of the votes.

It was recommended that the discretionary day for 2022/23 was approved as Wednesday 28 December for all staff.

***RESOLVED –**

That the Christmas and New Year 2022/23 discretionary day be approved as 28 December 2022 for all staff.

12 MINUTES OF THE EMPLOYER TRADE UNION COMMITTEE

The Minutes of the meetings of the Employer/Trade Union Committee held on 11 July, 8 August, 5 September and 3 October, 2022 were considered.

RESOLVED –

That the Minutes be received and noted.

13 MINUTES OF THE COUNCIL HEALTH AND SAFETY COMMITTEE

The Minutes of the meetings of the Council Health and Safety Committee held on 17 August, 2022 were considered.

RESOLVED –

That the Minutes be received and noted.

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For publication

REVIEW OF POLLING DISTRICTS AND POLLING PLACES IN THE NBOROUGH OF CHESTERFIELD (EC010)

Meeting:	Employment and General Committee
Date:	28 November 2022
Directorate:	Corporate
Report By	Democratic and Elections Manager
For publication	

1.0 Purpose of the report

- 1.1 Following the Local Government Boundary Commission's (LGBC) review of Chesterfield Borough Council's boundaries to report on the Interim review of polling places and polling districts and to seek approval to revised proposals

2.0 Recommendations

- 2.1 That the proposals arising from the Interim review of polling places and polling districts detailed in Appendix A of the report to the meeting be approved
- 2.2 That the Returning Officer be authorised to designate different polling places for those where there are currently concerns should this prove possible or where a polling place becomes unavailable in the future.

3.0 Report details

- 3.1 The Electoral Administration Act 2006 introduced a duty for all polling districts and polling places to be reviewed every four years. The next compulsory review must be started and completed between 1st October 2023 and 31st January 2025.
- 3.2 ppenreview and has changed the electoral arrangements for Chesterfield Borough Council and therefore there is the requirement to conduct an **interim** review of polling districts and polling places. The Council must carry out a review of the arrangements under which its area is divided into polling districts and by which polling places are provided within those districts. The review covers both the whole area governed by the Borough Council and any parliamentary constituencies that come within it.

- 3.3 A polling district is a geographical sub-division of a larger electoral area such as a ward, county division, parliamentary constituency, etc.
- 3.4 A polling place is an area within the polling district in which a polling station is located. There is no legal definition of a polling place so it could be defined very widely (perhaps even the whole polling district) or quite narrowly (the building concerned). The polling station is the actual room or part of the building where voting takes place. So, for example, where voting takes place at a school, the polling station is the room in which voting takes place, the polling district is the wider area within which the building is located.
- 3.5 The designation of polling districts and polling places is, by law, the responsibility of the Council for the area. The designation of polling stations is a matter for the Returning Officer who may, if he/she chooses, provide more than one polling station within a polling place. This has been our long standing practice for some polling places.

4.0 The Process for The Review

- 4.1 The steps that must be taken in carrying out a review, and the persons to be consulted, are determined by legislation are as follows:
- (a) A review begins with the Council drawing up its proposals and publishing a notice at its offices and on its website, that the review is to be held. For this review that was done on 16 September 2022.
 - (b) The Returning Officer for any other parliamentary constituencies partly contained in this Borough must be consulted on the Council's proposals and invited to make comments on them. A copy of the proposals was sent to the Returning Officer for North East Derbyshire who had no comments
 - (c) Representations on the proposals must be sought from persons having particular expertise in relation to access to premises or facilities for persons who have different forms of disability.
 - (d) Electors have the right to make representations and details were published on the council's website and social media on how people could view the proposals and make comments.
 - (e) In addition, comments were sought from Members of Parliament for the constituencies affected by the review, from borough councillors, parish councils and

local political parties and these views have been taken into consideration.

- (f) Once all consultations necessary have been carried out the Council must consider the responses and decide whether to confirm its proposals with or without modifications. The results of the review must be published. There is then an opportunity for various categories of persons, not less than 30 registered electors in a constituency, to make representations to the Electoral Commission that the Review has not been properly conducted. If the Commission agrees, following consideration of comments made on the objection by the Returning Officer, it may direct the Council to make any alterations it sees necessary to the polling places designated.

4.1 The approach taken in carrying out the review of this Council's polling districts and polling places has been based on the electoral team's knowledge of the existing districts and places, informed by comments from the public, the owners of premises used as polling stations, the views of local councillors and feedback from presiding officers and inspecting officers in recent elections.

5.0 **Accessibility For persons With Physical Disabilities**

5.1 Returning officers have been required for some years now to have regard to accessibility issues for people with disabilities when designating polling places. Extensive guidance and direction in this regard is issued by the Electoral Commission. All of the premises used for polling stations in this Borough are accessible 'so far as is reasonable and practicable'. Sometimes portable ramps are provided to assist voters confined to wheelchairs. Polling station staff are also asked to give whatever assistance is possible should this be required. This issue is one upon which feedback is sought from presiding officers after elections have taken place.

5.2 It cannot be said, however, that every polling station is completely accessible to all voters no matter what their degree and kind of disability. For example, adequate parking very close to the entrance may not be available; there may be a ramped entrance but there may still be a lip or threshold to cross; the access path to the station may not be a smooth and even as would be desirable. In some locations it is only possible to use a mobile polling station which has more limited accessibility than larger, fixed premises.

5.3 This report recommends that the Returning Officer be authorised to designate different polling places for those where there are currently concerns should this prove possible or in the event that a polling station becomes unavailable in the future.

6.0 **Recommendations**

6.1 That the proposals arising from the 2022 review of polling places and polling districts detailed in Appendix A of the report to the meeting be approved.

6.2 That the Returning Officer be authorised to designate different polling places for those where there are currently concerns should this prove possible or where a polling place becomes unavailable in the future.

7.0 **Reasons for recommendations**

7.1 To comply with The Electoral Registration and Administration Act 2013.

Decision information

Key decision number	1150
Wards affected	All wards

Document information

Report author	
Julie Briggs – Democratic and Elections Manager	
Background documents	
Working maps available from the Elections Office, Town Hall, Chesterfield S40 1LP	
Appendices to the report	
Appendix A	Proposals following the 2022 review of polling places and poling districts

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BOUNDARY REVIEW INTERIM POLLING DISTRICT/PLACES REVIEW – SEPTEMBER 2022

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Brampton East and Boythorpe	St. Mark's Church, St. Mark's Road, Brampton, Chesterfield S40 1DH	HA1 part/ HA2 part	AA1	<p>It is proposed that properties from the below streets will move from St Thomas' Suite to St Mark's Church:</p> <ul style="list-style-type: none"> • 2-38 Barker Lane • Beehive Road • Brocklehurst Piece • 290-292A Chatsworth Road & 318-399 Chatsworth Road, including Peak Court • Factory Street • Foxs Place • Goytside Road • Halls Row • 5-85 Old Road • 1-195 Old Hall Road • Pleasant Place • Shaws Row • South Place
	Friends Meeting House, Brockwell Lane, Chesterfield S40 4AG	DA2 part	AA2	No proposed change.
	St. Thomas' Suite, Chatsworth Road, Chesterfield S40 3AW	RA3 part	AA3	<p>It is proposed that properties from the below streets will move from Walton Evangelical Church to St Thomas Suite:</p> <ul style="list-style-type: none"> • 324-368 Chatsworth Road • Walton Fields Road

	Boythorpe Community Centre, Hunloke Avenue, Boythorpe, Chesterfield S40 2TP	HA3/OA5	AA4	No proposed change.
	Whitecotes School, Whitecotes Lane, Walton, Chesterfield S40 3HU	OA1 part	AA5	No proposed change.
	Boythorpe Community Centre, Hunloke Avenue, Boythorpe, Chesterfield S40 2TP	QA6 part	AA6	It is proposed that the following properties move from the Spiritualist Centre to Boythorpe Community Centre: <ul style="list-style-type: none"> • 8-38 Boythorpe Road
	Whitecotes School, Whitecotes Lane, Walton, Chesterfield S40 3HU	OA2 part	AA7	It is proposed that the following properties move from St. Augustine's Church to Whitecotes School: <ul style="list-style-type: none"> • 88 – 186 Boythorpe Road

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Brampton West and Loundsley Green	St. Thomas' Suite, Chatsworth Road, Chesterfield S40 3AW	SA1	BA1	No proposed change.
	Storrs Road Methodist Church, Upper Moor Street, Off Storrs Road, S40 3PY	SA2	BA2	No proposed change.
	Loundsley Green Community Centre, Cuttholme Road, Loundsley Green, S40 4RF	SA3	BA3	No proposed change.
	Loundsley Green Church Hall, Pennine Way, Loundsley Green, S40 4ND	KA2 Part	BA4	No proposed change.
	Friends Meeting House, Meeting Room, Brockwell Lane, S40 4AG	DA5 Part	BA5	No proposed change.
	St. Thomas' Suite, Chatsworth Road, Chesterfield S40 3AW	HA2 Part/SA5/HA1 Part/DA2 Part	BA6	It is proposed that the following properties/streets will move from the Friends Meeting House to St Thomas' Suite: <ul style="list-style-type: none"> • 216A – 222 and 170 - 196 Old Hall Road • 166-210 Ashgate Road • Welwyn Close

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Brimington North	Brimington Community Centre, Heywood Street, Brimington, S43 1DB	BA1/CA2 Part/CA4 Part	CA1	<p>It is proposed that the following properties/streets will move from Devonshire Court/Manor Centre to Brimington Community Centre:</p> <ul style="list-style-type: none"> • 2 and 4 Cantrell Close • Greave Way • Hedley Drive • 7 – 23 (Including Mill Lock House) Newbridge Lane • 1 – 189 Station Road • Wilden Croft • Windmill Way • Birch Kiln Croft • Half Croft • Manor Avenue • 13 – 23 Manor Road • Northmoor Close • Pondwell Drive • Ringwood View • 10 – 72 Ringwood Road
	Henry Bradley Infants School, (Nursery), Princess Street, S43 1HR	BA2	CA2	No proposed change.
	Peter Webster Centre, Sheffield Road, Whittington Moor, S41 8LQ	NA2 Part	CA3	<p>It is proposed that the following properties/streets will move from Old Whittington Resource Centre to Peter Webster Centre:</p> <ul style="list-style-type: none"> • Pottery Lane East • Eastside Close • Thompson Street

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Brimington South	Methodist Church, Manor Road, Brimington, S43 1NT	CA1	DA1	No proposed change.
	Devonshire Court, Wheeldon Crescent, Brimington, S43 1AR	CA2 Part	DA2	No proposed change.
	The Lockoford Inn, Lockoford Lane, S41 0TQ	CA3	DA3	No proposed change.
	Manor Centre, Manor Road, Brimington, S43 1NT	CA4 Part	DA4	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Brockwell	The Olde House, Loundsley Green Road, S40 4RN	IA2 Part	EA1	No proposed change.
	Newbold Community Association, Newbold Road, (at the junction with Highfield Lane), S41 8RJ	DA4	EA2	No proposed change.
	St Andrews United Reformed Church Hall, 187 Newbold Road, (Near junction with Tapton View Road), S41 7BE	DA3	EA3	No proposed change.
	Friends Meeting House, Meeting Room, Brockwell Lane, S40 4AG	DA2 Part/DA5 Part	EA4	No proposed change.
	Loundsley Green Church Hall, Pennine Way, Loundsley Green, S40 4ND	KA2 Part	EA5	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Dunston	Whittington Moor Methodist Church, Scarsdale Road, S41 8NA	EA1 Part	FA1	No proposed change.
	Monkwood Road Common Room, Monkwood Road, Off Cordwell Avenue, S41 8DG	EA2	FA2	No proposed change.
	Hall on The Green (Studio 1), (Formerly Ulverston Rd Methodist Church), Ulverston Road, S41 8EQ	EA3	FA3	No proposed change.
	Wimborne Crescent Common Room, Wimborne Crescent, Off Salisbury Avenue, S41 8PT	MA2 Part	FA4	No proposed change.
	Glebe Court, Glebe Way, Old Whittington, S41 9ND	NA1 Part	FA5	No electors at present.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Hasland	Hasland Baptist Church, Eyre Street East, Hasland, S41 0PE	QA5/FA6	GA1	No proposed change.
	St Leonard's Mission, Hartington Road, Spital, S41 0HE	QA1 Part	GA2	No proposed change.
	Hasland Baptist Church, Eyre Street East, Hasland, S41 0PE	QA7/FA2	GA3	No proposed change.
	Hasland Methodist Church, Hampton Street, Hasland, S41 0LH	FA1	GA4	No proposed change.
	Hasland Resource Centre, Heathervale Road, Hasland, S41 0HY	FA4	GA5	No proposed change.
	Hasland Methodist Church, Hampton Street, Hasland, S41 0LH	FA5	GA6	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Linacre	Sure Start Children's Centre - Holme Hall, Holme Hall School, Taddington Road, S40 4RL	IA1	HA1	No proposed change.
	The Olde House, Loundsley Green Road, S40 4RN	IA2 Part	HA2	No proposed change.
	Sure Start Children's Centre - Holme Hall, Holme Hall School, Taddington Road, S40 4RL	KA1	HA3	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Rother	Whitecotes School, Whitecotes Lane, Walton, S40 3HJ	OA1 Part	IA1	No proposed change.
	St Augustine's Church, St Augustine's Road, Chesterfield, S40 2SF	OA2	IA2	No proposed change.
	Burns Close Community Centre, Community Building, Burns Close, S40 2SW	OA3	IA3	No proposed change.
	Burns Close Community Centre, Community Building, Burns Close, S40 2SW	OA4	IA4	It is proposed that all properties from the old OA4 move to Burns Close Community Room. These electors previously voted in a mobile unit on Emmet Field Close.
	Birdholme Working Men's Club, Rothervale Road, Hasland, S40 2TP	FA3	IA5	No proposed change.
	Derby Road Methodist Church, Jawbones Hill, Chesterfield, S40 2EN	QA4 Part	IA6	No proposed change.
	Spiritualist Centre, 55-57 Baden Powell Road, Chesterfield, S40 2SL	QA6 Part	IA7	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Spire	Guide Hall, Committee Room, St. Margarets Drive, S40 4SX	DA1 Part/DA2 Part	JA1	It is proposed that the following properties/streets will move from the Friends Meeting House to the Guide Hall: <ul style="list-style-type: none"> • Alexandra Road West • Springbank Road • 4 – 52A Foljambe Road
	The Riverside, Hollis Lane, Chesterfield, S41 7RE	QA2	JA2	No proposed change.
	Hady Pavilion, Mobile Unit, Hady Lane, S41 0DJ	QA3	JA3	No proposed change.
	St Leonard's Mission, Hartington Road, Spital, S41 0HE	QA1 Part	JA4	No proposed change.
	Winster Court, Newland Dale, Off Sheffield Road, Stonegravels, S41 7QJ	PA2	JA5	No proposed change.

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Staveley Central	Staveley Healthy Living Centre, Barlow Road, Staveley, Chesterfield S43 3XR	LA1	KA1	Change due to ward councillors comments
	Edensor Court, Common Room, Lumsdale Road, S43 3NR	LA2	KA2	No proposed change
	Poolsbrook Social Welfare Centre, Cottage Close, Poolsbrook, S43 3LP	LA3	KA3	No proposed change
	Staveley and Barrow Hill Community Rooms, 47 High Street, Staveley, S43 3UU	LA4	KA4	No proposed change
	Mallard Court, Pullman Close, Lowgates, Staveley, Chesterfield S43 3TJ	JA1 Part	KA5	No proposed change Make into double station with Lowgates North Parish

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Staveley North	Mallard Court, Pullman Close, Lowgates, Staveley, Chesterfield S43 3TJ	JA1 Part	LA1	No proposed change Make into double station with Lowgates, South Parish
	Eventide Rest Room, Cherry Tree Grove, Off Lansbury Avenue/Blunt Avenue, S43 3AF	JA2	LA2	No proposed change
	Norbriggs Primary School, (Nursery Building), Norbriggs Road, S43 3BU	JA3	LA3	No proposed change
	Newhaven Rest Rooms, Station Road, Barrow Hill, S43 2NL	AA1	LA4	No proposed change

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Staveley South	Hollingwood Community Room, Laburnum Street, Hollingwood, S43 2JJ	GA1	MA1	No proposed change
	The Hollies, Sutton Crescent, Inkersall, S43 3SP	GA2	MA2	No proposed change
	The Hop Flower, Beeley Close, Inkersall, S43 3EB	GA3	MA3	No proposed change
	Duckmanton Methodist Chapel, Duckmanton Road, S44 5HG	GA4	MA4	No proposed change

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Walton	Whitecotes School, Whitecotes Lane, Walton, S40 3HJ	RA2 & OA1 Part	NA1	No proposed change
	Walton Evangelical Church, Moorland View Road, Walton, S40 3DD	RA1	NA2	No proposed change
	Walton Evangelical Church, Moorland View Road, Walton, S40 3DD	RA3	NA3	No proposed change
	Walton Evangelical Church, Moorland View Road, Walton, S40 3DD	SA4	NA4	No proposed change

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Whittington	Glebe Court, Glebe Way, Old Whittington, Chesterfield S41 9ND	NA1 (Part)	OA1	Old Whittington Resource Centre no longer available
	St Barnabas Church, Albert Road, New Whittington, S43 2BH	AA2	OA2	No proposed change
	St Barnabas Church, Albert Road, New Whittington, S43 2BH	AA3	OA3	No proposed change
	Glebe Court, Glebe Way, Old Whittington, Chesterfield S41 9ND	NA2 (Part)	OA4	Old Whittington Resource Centre no longer available

Ward	Polling Station	Current Polling District	Proposed Polling District	Boundary/Polling Place Change
Whittington Moor	Whittington Moor Methodist Church, Scarsdale Road, S41 8NA	EA1 (Part)	PA1	No proposed change
	Peter Webster Centre, Sheffield Road, Whittington Moor, S41 8LQ	MA1 MA2 (Part)	PA2	<p>It is proposed that the following properties/streets will move from Wimborne Crescent to Peter Webster Centre:</p> <ul style="list-style-type: none"> • 1-11, 2-24 Park Lane • Ormsby Road • Ludham Close • Greenside Avenue • Thorndene Close • 74-188, 37-143 Peveril Road • Acres View Close • Glenfield Crescent
	Christ Church Primary School, Tapton View Road, Chesterfield S41 7JU	PA3 & DA3 (Part)	PA3	<p>It is proposed that the following properties/streets will move from St. Andrews Church to Christ Church Primary School:</p> <ul style="list-style-type: none"> • 101-147 Tapton View Road
	St Andrews United Reformed Church Hall, 187 Newbold Road, (Near junction with Tapton View Road), S41 7BE	PA1	PA4	No proposed change

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